USNC Conformity Assessment Policy Coordination Committee
PRELIMINARY DRAFT AGENDA

WebEx Teleconference
Tuesday, 19 January 2021
10:00 AM – 2:30 PM (EDT)
(Meeting #34)

Section 1 – Welcome, Opening Remarks and Introductions
(10:00 – 10:10 AM)
(J Sterling – VP – Conformity Assessment)

    1.1   **Welcome, Opening Remarks, Introductions**

    1.2   **Approval of Draft Agenda**   **USNC/CAPCC 285**

    1.2.1   **Approval of Consent Agenda**

        (a)   **Approval of the Meeting Minutes** –   **USNC/CAPCC 284**
           6 October 2020 WebEx Meeting

Section 2 – Outstanding Action Items
(10:10 – 10:20 AM)
(M Pahl)

                                                         USNC/Council 755
Executive Summary
Megan will review USNC CAPCC Resolutions from the October 2020 meeting. If CAPCC members have any questions or comments about the Resolutions, please let the Chair, Vice Chair, and USNC staff know.

ACTION ITEM #2020 – 10 – 1 – USNC staff to circulate the following rosters: corrected, current IPAG and NPAG rosters, and newly formed joint IAPG-NPAG task force on conformity assessment roster. **Status: Completed.**

ACTION ITEM #2020 – 10 – 2 – USNC staff to make editorial change to Clause 10 of CA-01: Honorary Life Membership. **Status: In process.**

ACTION ITEM #2020 – 10 – 3 – USNC CAPCC Chair and Vice-Chair, along with USNC staff to review the wording used by ECCC in relation to their role as Secretariat for USNC/IECQ. **Status: In process.**

Section 3 – For Discussion – Conformity Assessment in ANSI
(10:20 – 11:00 AM)

       3.1   **Conformity Assessment in ANSI**
                       (J Tretler)

                       Executive Summary
                       Joe Tretler will provide an update on the IPAG/NPAG joint task force on conformity assessment.

       3.2   **ANSI International Conformity Assessment Committee (ICAC)**
                       (T Duffy)

                       Executive Summary
                       Tim Duffy will provide a report on the ANSI ICAC.

Section 4 – For Information – USNC CAPCC Subcommittee on the USNC Conformity Assessment Mirror Committee Operating Procedures
(11:00 – 11:10 AM)
(S Margis)

Executive Summary
Steve Margis will report on the activities of the CAPCC Subcommittee as well as the approval USNC Conformity Assessment Mirror Committee Operating Procedures and Supplements.

Section 5 – For Information – Status Report on the USNC CAPCC Regulatory Labeling Working Group
(11:10 – 11:20 AM)
(R McDermott)

Executive Summary
Richard McDermott will provide a report on the USNC CAPCC Regulatory Labeling Working Group.

Section 6 – For Information – ISO CASCO
(11:20 – 11:30 AM)
(R Figueiredo)

Executive Summary
ISO CASCO Chair, Reinaldo Figueiredo, will provide updates on issues surrounding CASCO.

Section 7 – For Action/Discussion – IEC CA Systems Classification of Assessors
(11:30 AM – 12:00 PM)
(J Solis)

Executive Summary
Joel Solis will provide an overview of a USNC/IECEx issue regarding unaffiliated ExCB representatives and whether they may serve as IECEx Assessors or not.

<u>Section 8 – For Action/Discussion – Reports on the Conformity Assessment Systems</u>
(12:00 – 12:45 PM)

      8.1   **USNC CA Mirror Committees Annual Audit**
                 (T Zertuche)

      8.2   **IECRE and USNC/IECRE**
                 (R Sherwin)

                 Executive Summary
                 Bob Sherwin will report on the activities of the IECRE and the USNC/IECRE.

      8.3   **IECEE and USNC/IECEE**
                 (T Duffy)

                 Executive Summary
                 Tim Duffy will report on the activities of the IECEE and the USNC/IECEE

      8.4   **IECEx and USNC/IECEx**
                 (S Kiddle)

                 Executive Summary
                 Scott Kiddle will report on the activities of the IECEx and the USNC/IECEx.

      8.5   **IECQ and USNC/IECQ**
                 (R McDermott)

                 Executive Summary
                 Richard McDermott will report on the activities of the IECQ and the USNC/IECQ

BREAK
(12:45 – 1:15 PM)

<u>Section 9 – For Information – Status Report on US Government Activities Related to Conformity Assessment</u>
(1:15 – 1:45 PM)

      9.1   **NIST Update**
                 (A Phelps)

                 Executive Summary
                 Amy Phelps will report on NIST activities related to conformity assessment.

      9.2   **FDA Update**
                 (A Phelps)

                 Executive Summary
                 Amy Phelps will report on the FDA Accreditation Scheme for Conformity Assessment (ASCA) Pilot Program.

9.3   International Trade Agreements
(J Sterling)

Executive Summary
Joan Sterling will update the CAPCC on international trade agreements and their impacts on the work of the CAPCC.

Section 10 – For Action/Information – IEC Conformity Assessment Board
(1:45 – 2:10 PM)
(J Sterling)

        9.1   Review of CAB Decision List from Meeting   CAB/2037/DL
                    on 09-10 November 2020

        9.2   IGTF Discussion

Section 11 – For Information – USNC Interface with Other Regional & International Organizations
(2:10 – 2:20 PM)
(T Zertuche)

Executive Summary
Tony Zertuche will provide an update on the USNC's regional outreach initiatives:

- **APCF** – During the November APCF meeting, Russia reiterated their intention to host the next APCF meeting in conjunction with PASC in Vladivostok. Due to the pandemic, they will confirm in early 2021.

- **FINCA/COPANT** – USNC to host 2021 FINCA meeting in the fall. Next COPANT meeting will be held virtually during the week of 19 April 2021

Section 12 – For Information – Meeting Schedule 2020 and Beyond
(J Sterling)
(2:20 – 2:30 PM)
The following future meeting dates will be reviewed:

        2021

        SMB Meeting
        23 February 2021
        Remote

        USNC Management Meetings
        18 – 20 May 2021
        UL – Fremont, CA

        CAB Meeting
        15 June 2021
        Geneva, Switzerland

Council Board Meeting
17 June 2021
Geneva, Switzerland

SMB Meeting
8 July 2021
Frankfurt, Germany

USNC Management Meetings
31 August – 2 September 2021
FM Approvals – Norwood, MA

85th IEC General Meeting
3 – 7 October 2021
Dubai, United Arab Emirates (UAE)

2022

CAB Meeting
13 June 2021
Geneva, Switzerland

SMB Meeting
14 June 2022
Geneva, Switzerland

Council Board Meeting
16 June 2022
Geneva, Switzerland

86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

2023

87th IEC General Meeting
22 – 26 October 2023
Sharm-el Sheik, Egypt

Section 13 – Adjournment
Approximately 2:30 PM (EDT)